



PRIYADARSHINI

(Approved by AICTE & Affiliated to JNTUH, Hyderabad)

INSTITUTE OF SCIENCE & TECHNOLOGY FOR WOMEN

Sai Prabhath Nagar, Khammam Dist., Telangana State

Code of Conduct

(Governing Body)



Code of Conduct (Governing Body)

Priyadarshini Institute of Science & Technology For Women (PRIW) follows guidelines AICTE guidelines with regard to professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions.

The elite decision making body of the college is the Governing Body. Governing body of the college meets once in a year to discuss the various issues and aspects related to the development of the college. It includes considering and approving the Institution's strategic plan which sets the academic aims and objectives of the Institution and identifies the Financial, Physical and Staffing strategies. It chalks out a roadmap to achieve the goals of the Institution.

Priyadarshini Institute of Science & Technology For Women has a Governing body with members drawn from Academic, Industrial and service sectors. The Governing body is the kingpin of the college administration and lays down all important policies for the effective management of the institution and for planning its future development. It is constituted as per guidelines prescribed by AICTE, UGC following the due procedure.

The College Governing Body is headed by eminent academician providing representation to all other stakeholders. It prepares a strategic plan of action for the institutional growth, sets the aims and agenda of the institution, identifies the financial, physical and staffing strategies. The members of our Governing body are renowned personalities, such as reputed educationalist, self-less philanthropists and professional industrialists, dedicated to the noble cause of education and empowering the students.

The Governing Body is the highest administrative body of the college and it meets twice in a year and its function is given below:

1. To participate and approve the vision and strategic mission statements of the Institute.
2. To monitor and manage the financial strategy of the institution in line with the recommendations of the finance committee.
3. To approve the annual budget of the Institution.
4. To monitor the progress of academics, and other related activities of the Institute.
5. To provide facilities or equipment for the overall development of the



Institution.

6. To ensure the implementation of the recommendations of the Governing body.

Vision:

To Impart quality in engineering education to meet the technological advances and industrial requirements with global standards.

Mission:

M1: Provide quality technical education through skill-based trainings and promote research and development, and consultancy services.

M2: Offer state-of-the-art infrastructure for supporting technological advances.

M3: Develop disciplined, creative and globally competent engineers.

M4: Equip and empower the faculty at all levels to promote innovations and technical advancements in various domains of engineering

Goal:

The college is committed to making meaningful value addition to the large interests of society with clear focus on the need aspirations of each individual.

Quality Policy:

Priyadarshini Institute of Science & Technology For Women (PRIW) is committed to provide quality education to the students enabling them to excel in the fields of Technology & science, and Management to cater the changing and challenging Needs of the society and industry.

Approval:

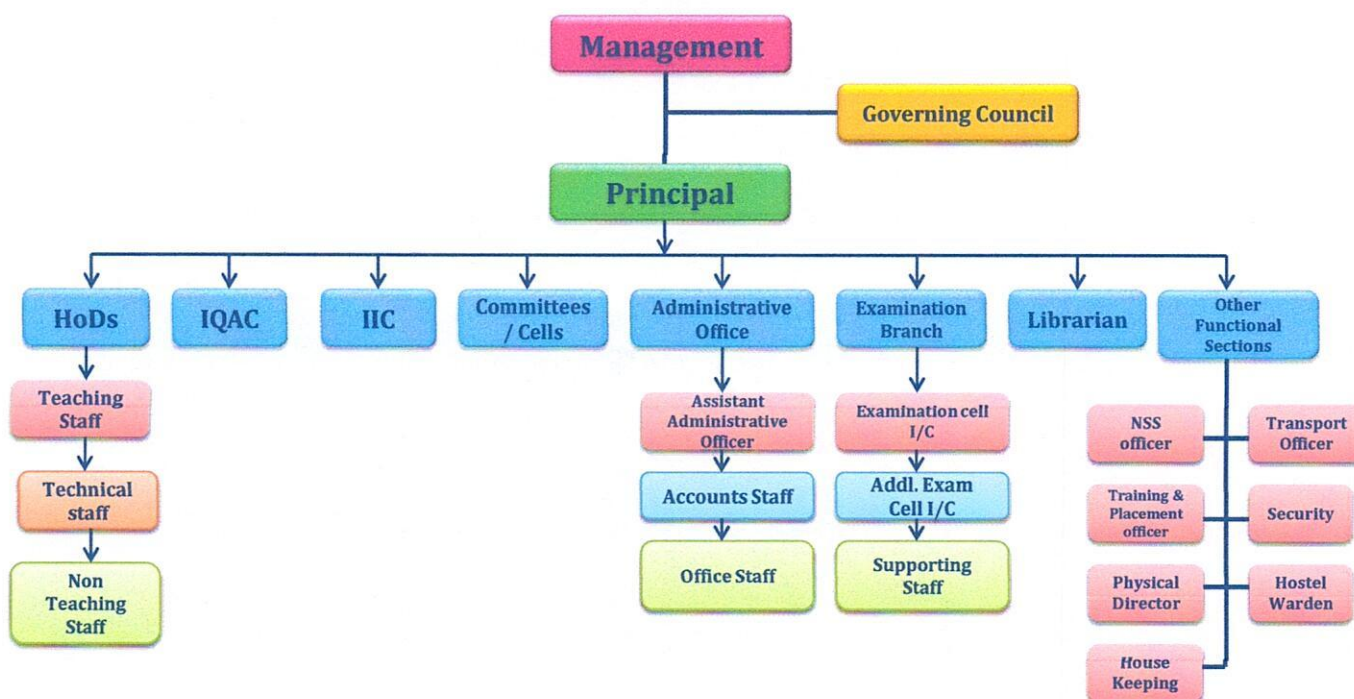
The Programs run by the institution are approved by Telangana State Council for Higher Education (TGSCHE) guidelines.

Affiliation:

The institution is affiliated to Jawaharlal Nehru Technological University Hyderabad-
Hyderabad,

Organizational Chart





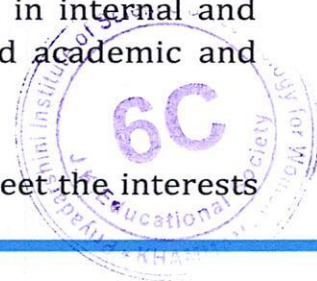
- The Governing Body is the highest body that monitors the progress of the college and suggests activities for the growth and overall development of the institution.
- It also aims at giving desired shape to the institution to meet the highest standards in the field of education.
- The Governing Body of the college has been constituted as per the University Grants Commission (UGC), New Delhi, India, guidelines
- The main objective of the Governing Body is to offer transparent and effective governance in building and developing the institution, taking the confidence of stakeholders.

THE PRIMARY ACCOUNTABILITY

The Governing Body of an institution is collectively responsible for overseeing the institution's activities, determining its future direction, and fostering an environment in which the institutional mission is achieved.

TO APPROVE THE MISSION AND STRATEGIC VISION OF THE INSTITUTION

- The prime duty of the Governing Body is to develop and implement the mission, vision, quality policy and strategic plan of the institution. It has to review its short term and long-term goals and, if necessary, make changes in the priority as time passes.
- It should suggest to the institute to achieve quality both in internal and external parameters like teaching-learning process, good academic and administrative practices, benchmarking, risk
- management including financial, physical, staff so as to meet the interests



of stakeholders that is students, parents, alumni, employers, local communities, government and others representing public interest.

- The Governing Body should be supported by various other committees in aspects like operational planning of strategic issues to meet the vision and mission statements in true sense. The Institutional Development Committee ensures the implementation of the Governing Body suggestions.
- The strategic plan may be reviewed once in Three years.

TO ENSURE THE ESTABLISHMENT AND MONITORING OF PROPER, EFFECTIVE AND EFFICIENT SYSTEMS OF CONTROL AND ACCOUNTABILITY

The Board of Governors shall ensure the preparation of annual budgets and review the audit and performance reports for the smooth functioning of the institution.

- To submit the expenditure report for the fixation of the fees and other charges payable by the students who seek admission into the college, on the recommendations of the Finance Committee.
- Institute scholarships, studentships, medals, prizes and certificates on the recommendations of the respective committees/head of the institution.
- Follow proper procurement guidelines and ensure appropriate spending for the right cause.
- The associated risks shall also be reviewed from time to time and advise suitable remedial measures to have sustainability.

TO MONITOR INSTITUTIONAL PERFORMANCE AND QUALITY ASSURANCE ARRANGEMENTS

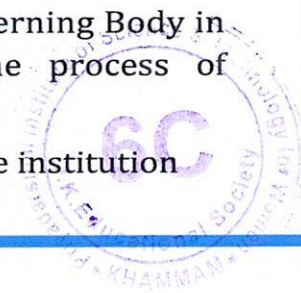
The Governing Body shall advise the institute from time to time in respect of the following:

- Timely compliance of documents for accreditation
- Ensuring that the statutory supplies are met in respect of accreditation for the purpose of maintaining quality of education.
- Bench marking to be taken up as a tool for performance monitoring to ensure credibility in the society for the institution
- Carrying out gap analysis and identifying the areas for improvement.

• TO PUT IN PLACE SUITABLE ARRANGEMENTS FOR MONITORING THE PERFORMANCE OF MANAGERIAL AND ADMINISTRATIVE POSITIONS

Members of Governing Body shall ensure that

- The Head of the institution implements the decisions of Governing Body in true spirit for the growth of the institution using the process of Reorganization
- The Head of the institution shall plan the future growth of the institution



- Processes to examine the performance of Head of institution are established.
- The required documentation is maintained to meet the statutory requirements

OPENNESS AND TRANSPARENCY IN THE OPERATION OF GOVERNING BODIES

In order to maintain high ethical standards, transparency and openness are to be ensured in the working of the institution by the Governing Body

TO PROMOTE TRANSPARENCY AND OPENNESS AT EVERY LEVEL

- All the minutes of meetings of various committees must be available for the important stake holders
- Preparation of annual reports showing the activities in an academic year and putting the report on the website.

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TO PUT IN PLACE SUITABLE ARRANGEMENTS FOR MONITORING THE PERFORMANCE OF MANAGERIAL AND ADMINISTRATIVE POSITIONS

- Conducting proceedings of governing bodies in as open a manner as possible (and permissible by statutes), including the review of those of the governing body and any reports on the outcomes of such reviews.
- Detailing student admission information to ensure public trust in the integrity of the processes used regarding the selection and admission of students using clear and transparent criteria, procedures and processes.
- Ensuring that vacancies are widely publicized both within and outside the institution.

MANAGING THE KEY ATTRIBUTES OF GOVERNING BODY

- The Governing Body has been constituted in accordance with the guidelines of the UGC. As per the guidelines, as and when required, independent members may be co-opted into the Governing Body to carry out primary responsibilities for duration of two years.
- The Chair of the Governing Body is responsible for the leadership of the governing body, and is, therefore, ultimately accountable for its effectiveness. The Chair ensures the institution is well connected with its stakeholders.
- The Head of Institution is responsible to the governing body for advice on strategic direction and for the management of the institution. The head of the institution is accountable to the governing body, and regularly reviews, having regard to the authority conferred by the instruments of governance.




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